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# Sales Ledger

Sales ledger is a report, that shows customers, invoices and balance reports in chosen time period. It is possible to export the information into Excel and the reports can be saved.

## 1. Filters and filter options

#### <<: Report Sales Ledger <sub>v4</sub> - Work - Microsoft Edge

https://login.directo.ee/ocra_directo_jane/mr_aru_reskontro.asp?showall=1&kklient_tyyp=0&kklient=&kkaart=0&showall=jee&viide=&kklass=&vkonto=&data1=&data1_t=&klisav_sel_item1=&d_klass1=klient&data1su1=&c									
Sales Ledger									
Customer V Customer salesman V	Class	D account	(Customer Datafield)						
Time Object	PP account	Status (all)	(Customer Datafield)						
Range Divide V 0 x 0	days	Type (all) 🗸	(Customer Datafield)						
Show (salesman) V (comment) V	Currency	Precision 0,01 V							
only prepayment invoices only overdue By Transactio	on time 🛛 Currency 💭 Customer data 💭	Invoice project 🗌 Invoice obje	ct 🗋 D account 🗋 Orderer 🗍 Show delivery name 📄 Edit						
Total Overlaps are possible Sorted by	Customer 🗸 Invoice No 🖌		Mail Print REPORT						

#### Picture(1)

- **Customer** Customer's code on Document (invoice or proceeding).
- Orderer Orderer's code on Document (invoice or proceeding).
- Both- Customer and Orderer both in the document (invoice or proceeding).
- **Customer salesman** invoices where customer is marked and whom client card has selected salesman.
- Invoice salesman shows invoices that have salesman marked on Document.
- Account manager shows invoices that have account manager marked on Document.
- **Reg No** Customer's registration number.
- **Class** Customer's class on the Document. Can be separated interval with colon. Also takes into account additional customer classes.
- **D** account Customer's debt account on the invoice. The D account filter works with both a comma list (for example 12000,12001) and an account selection (for example, 12000:14000).
- Time the time of report.
- **Object** invoices that have selected an object in Document.
- PP account Customer's prepayment account.
- Status Status of the invoice.
- Range Document range.
- **Divide/Configure** distributes report summary overdue invoices sum by the temporal matter. E.g., divide by 3 x 7 shows expected proceedings for the last three and the next three weeks, based on payment term.
- **Type** invoice type
- Currency can be chosen currency e.g., invoices made with currency USD.
- Customer Datafield shows customers, who have been added a data field on the client card
- **Customer Datafield** includes searches according to the data field content.
- Total "total sums by" Customer, Class, Country, Salesman, Account manager, Reg no.
- **Overlaps are possible** with this option only lines with prepayment and balance remain in the Total view
- Sorted by report can be sorted by conditions in the options Customer code, Customer name,

Invoice No, Invoice Time, Invoice due date.

## 2. Choices

- **Only prepayment invoices** shows invoices that have been marked as prepayment on article.
- **Only overdue** shows only these invoices that are unpaid and overdue.
- **By Transaction time** report shows invoices according to the invoice transaction time not invoice creating time.
- **Currency** besides balance currency is added to the report. By the prepayment currency and currency together and compared to current rate.
- Customer data report shows customers address, phone number, fax number and e-mail.
- Invoice project the project in the invoice header is displayed.
- Invoice object the object in the invoice header is displayed.
- **D** account Report shows debt account.
- Orderer Report shows Orderer on the invoice.
- Show delivery name report shows delivery name on the invoice.
- Edit can write and edit Customer internal comment.

Write the text (or edit the text), leave the cell with the mouse, click on the coloured surface of the report and the text will be saved.

If the right to change 'customers' module is removed, the option to 'edit' the sales ledger will disappear. If you have this right and the edit box is checked, can write a comment after the customer int comment in the report, which is saved automatically.

Change g	group rig	hts		Save	ා Vie	w changelo	g									
Documents	Reports	Setting	Other													
Delete row	/															
	odule	N	ame	How			Browse	Columns	View	Add	Direct	Change	Delete	Confirm	Attachments	Folders
🗆 1 🛛 kl	ient		Customers	all	~	All			<	<b>~</b>						

## 3. Links

- Invoice No opens invoice
- Customer code opens customer card
- To Pay opens invoice balance
- Prepayment opens customer's prepayment list

## 4. Fine tuning

2025/00/00 00	. 15			5,10			Sules Leager
Sales Ledger							
Customer V Time	Customer salesman V Object	Class PP account	D account Status (all)	Customer D Customer D Customer D	atafield)  v atafield)  v atafield)  v	(Invoice datafield) V (Invoice datafield) V (Invoice datafield) V	2 1
Show (salesman)	v (comment) v	Currency Currency Customer d	Precision 0,01 ata Invoice project I	voice object D accou	nt Orderer Show delivery	name 🗌 Edit	
Total	Overlaps are possible     Sorted	1 by Customer V Invoice No V			Mail	Print REPORT	

5/10

Sales Ledger

#### Picture(2)

2025/06/08 00.49

- Setting possibility to choose personal settings.
- Excel sheet (shortcut F12 or Alt+E) options: with customer information (same as on the screen), as table (allows to combine data from columns).
- Save report (shortcut Alt+A) save report to your own menu with selected name.

Sales I	Ledger										
Customer	<b>~</b>	Customer salesman 🗸			Class	D account		(Customer Datafield)	~	(Invoice datafield) 🗸	
Т	me				PP account		~		×	(Invoice datafield) 🗸	
Rar	nge	Divide 🗸 (	x 0				~		×	(Invoice datafield) 🗸	
Sh		✓ (comment) ✓					~				
									rer 🕒 snow derivery name 🕒	Con	
T		<ul> <li>Overlaps are possible</li> </ul>		Customer 🗸 Inv	roice No 🗸				Mail Print REI	PORT	
Customer	1001 Big Client		-								
Invoice No	Invoice time	Due date	lerm	To pay	Days						
100001											
100002			14								
100005					000						
100006			14								
100022					Back Save DEL	ETE SETTING: Per	rsonal 🗸				
100022			14						-		
100029			14			Exceli Outpu	t With Cust	omer in Header 🗸			
100030			14			Colit Lobe	Numbere				
100031			14			Opin Labe	INUMBER				
100032			14		Customer data field wit	th invoice receiver e-ma	I Numbers	~			
100033			14			Client datafield	Days				
100034			14			Currono	FUD at	_			
100035			14			Guiteiro	y Loix •				
100036			14								
100037			14		Save						
100051			14								
100061			14								
100063			14								
100072			14								
100073		14.10.2021	14								
100074			E								
100075	30.11.2021	14.12.2021	14	2 400.00							

Picture(3)

• Split label - choices: numbers, days

Sales Ledger				
Customer 🗸	Customer salesman 🗸	Class	D account	(Customer Datafield)
Time	Object	PP account	Status (all)	(Customer Datafield)
Range	Configure 🗸 Days -180,-90,0		Type (all)	Customer Datafield)
Show (salesman)	✓ (comment) ✓	Currency	Precision 0,01 V	
only prepayme	nt invoices 🛛 only overdue 🔲 By Transaction ti	me 🔲 Currency 🔲 Customer data	a 🗌 Invoice project 🗌 Invoice	e object 🗆 D account 💭 Orderer 🔍 Show delivery name 🗆 Edit
Total Customer	Overlaps are possible Sorted by Cus	stomer 🗸 Invoice No 🗸		Mail Print REPORT
Customer Name 1001 Big Client 1002 Baltic Telemarketing OÜ		1 Compaid Propayment 50 667.94 -776.55 49 963.00 0.00	Bulance Split label - 9 891.39 963.00	numbers
Sales Ledger				
Customer 🗸	Customer salesman 🗸	Class	D account	(Customer Datafield)
Time	Object	PP account	Status (all)	(Customer Datafield)
Range	Configure 🗸 Days -180,-90,0		Type (all)	✓ (Customer Datafield) ✓
Show (salesman)	✓ (comment) ✓	Currency	Precision 0,01 V	
only prepayment	nt invoices 🗌 only overdue 🔲 By Transaction ti	me 🗆 Currency 🗖 Customer data	a 🗌 Invoice project 🗌 Invoice	e object \Box D account 🗔 Orderer 🗔 Show delivery name 🗔 Edit
Total Customer	Overlaps are possible     Sorted by Cus	tomer 🗸 Invoice No 🖌		Mail Print REPORT
Customer Name	06.05.2022 04.08.2022	02.11.2022	Balance Split	label - days
1001 Big Client	49 880.86 1 800.00	50 667.94 -776.5	5 49 891.39	
1002 Baltic Telemarketing OÜ	963.00	963.00 0.00	0 963.00	
Picture(4)				

- Customer data field with invoice receiver e-mail add the invoice receiver's e-mail
- Customer datafields choose 3,6,9 (amount of the data fields in the report)
- Currency EUR (default)

## 5. Examples

### 5.1 Filtering options

#### 5.1.1. Sales Ledger regular report with currency option

Sales I	_edger										
Customer	[1002,1003,100]	Customer salesman 🗸			Clas	s		D account		(Customer Datafield)	~
Ti	me	Object			PP account	nt		Status (all)	~	(Customer Datafield)	~
Ban	110	Divide No. 0	× 0	dave	11 00000			Tune (all)		(Customer Datafield)	×
Ch.	ige		xu	uays	0			Dessision 0.01	•		
Sn	ow (salesman)				Current	:y	_	Precision 0,01	~		
	only prepayn	nent invoices 🗌 only overdue 🗌	By Transac	tion time 🔽 Curr	ency 🗆 C	uston	nerdata	🗆 Invoice project 🗔	Invoice obj	ect 🗆 D account 💷 Orderer	Show delivery name Edit
To	otal	✓ ○ Overlaps are possible	Sorted by	Customer 🗸 In	voice No 💊	•					Mail Print REPOR
Customer 1	1002 Baltic Telemark	eting OÜ									
Invoice No	Invoice time	Due date	Term	То рау	Days Curr	ency	Rate	To pay			
100057	23.07.2021	06.08.2021	14	963.00	-452						
Customer I Where over	balance			963.00							
Where over	luue			505.00							
Customer 1	1003 Strawberry										
Invoice No	Invoice time	Due date	Term	То рау	Days Curr	ency	Rate	To pay			
100053	23.07.2021 13:06:43	3 06.08.2021	14	105.93	-452						
100071	20.08.2021 16:03:20	6 03.09.2021 16:03:26	14	480.00	-424						
100147	01.03.2021 12:36:19	9 08.03.2021	1	117.84	-603	SEK	0.0982	1 200.00			
Customer I	balance			703.77							
where over	luue			105.11							
Customer 1	1004 Orange										
Invoice No	Invoice time	Due date	Term	То рау	Days Curr	ency	Rate	To pay			
100009	01.05.2020	15.07.2020	14	882.68	-839	USD	0.9195	960.00 Payme	ent schedule	•	
100010	01.07.2020	15.07.2020	14	1 071.43	-839	USD	0.8929	1 200.00			
100045	23.07.2021 11:40:22	2 06.08.2021	14	214.00	-452						
100047	23.07.2021 11:43:20	23.07.2021 11:43:20	14	88.00	-466						
100048	23.07.2021 11:47:09	06.08.2021 11:47:09	14	88.00	-452						
100049	23.07.2021 11:51:46	6 06.08.2021 11:51:47	14	88.00	-452						
Prepayment	t 01.05.2021			-8 276.78		USD	0.8277	-10 000.00			
Prepaymen	it:			-8 276.78							
Customer I	balance			-5 844.67							
where over	luue			Z 43Z.11							

Picture(5)

#### 5.1.2. Show only SEK and USD invoices

For this separate currency codes with commas without space "SEK,USD". If you want to see only USD invoices then write "USD"

Sales Led	ger											
Customer 🗸 10	02,1003,100	Customer salesman 🗸			CI	ass		D account		(Customer Datafield)	~	
Time 22	.07.2021	Object			PP acco	unt		Status (all)	~	(Customer Datafield)	~	
Range		Divide 🗸 0	x 0	days				Type (all)	~	(Customer Datafield)	~	
Show (s	alesman) 🗸	(comment) V			Curre	ncy SEI	K,USD	Precision 0,01	~			
	only prenavment inv		By Transactio	n time 🔽 Curr	ancy 🗌	Custom	er data	Invoice project	nice obie	ct 🗌 Diaccount 🗍 Ordero	ar 🗌 Show	delivery name 🗍 Edit
Tatal	only prepayment inv		Corted by			Custom	ei uata 🤆		oice obje			delivery name Cut
TOTAL	•	Overlaps are possible	Softed by		OICE NO	•						
Customer 1003 S	itrawberry											
Invoice No Invoi 100147 01.03 Customer balanc Where overdue	ice time 3.2021 12:36:19 :e	Due date 08.03.2021	Term 7	To pay 117.84 117.84 117.84	Days Cur -136	SEK	Rate 0.0982	То рау 1 200.00				
Customer 1004 O	)range											
Invoice No Invoi	ice time	Due date	Term	To pay	Days Cu	rrency	Rate	To pay				
100007 01.01	1.2020	15.01.2020	14	1 068.19	-554	USD	0.8902	1 200.00				
100009 01.05	5.2020	15.07.2020	14	1 103.35	-372	USD	0.9195	1 200.00 Payment s	chedule			
100010 01.07	7.2020	15.07.2020	14	1 071.43	-372	USD	0.8929	1 200.00				
100011 01.09	9.2020	29.10.2020	14_28	1 001.08	-266	USD	0.8342	1 200.00				
Prepayment 01.05	5.2021			-8 276.78		USD	0.8277	-10 000.00				
Prepayment AT 2	2.07.2021:			-8 276.78								
Customer balanc	e			-4 032.73								
Where overdue				4 244.05								

Picture(6)

Filtering with "comma" works also with Customer salesman/Invoice salesman.

#### 5.1.3. Don't show EUR and SEK invoices

For this selection use exclusion mark ",!" and add currency codes separated with commas. For example insert ",!EUR,SEK" and the report shows only USD invoices. If you want to exclude only SEK invoices, then insert ",!SEK"

Sales Ledger									
Customer 🗸 [1002,1003,100	Customer salesman 🗸			Class		D account	(Custome	r Datafield) 🗸 🗸	
Time 22.07.2021	Objec	:t		PP account		Status (all)	✓ (Custome	r Datafield) 🗸 🗸	
Range	Divide 🗸	0 x 0	days			Type (all)	✓ (Custome	r Datafield) 🗸 🗸	
Show (salesman)	✓ (comment) ✓			Currency !	EUR,SEK	Precision 0,01	~		
only prepayme	ent invoices only overdue	By Transac	tion time	rency 🗌 Cust	omer data	Invoice project	Invoice object D ac	count Orderer	Show delivery name 🗌 Edit
Total	<ul> <li>Overlaps are possible</li> </ul>	Sorted by	Customer 🗸 In	voice No 🗸					Mail Print REPORT
Customer 1004 Orange									
Invoice No Invoice time	Due date	Term	To pay	Days Currenc	v Rate	To pay			
100007 01.01.2020	15.01.2020	14	1 068.19	-554 USI	D 0.8902	1 200.00			
100009 01.05.2020	15.07.2020	14	1 103.35	-372 US	D 0.9195	1 200.00 Payn	nent schedule		
100010 01.07.2020	15.07.2020	14	1 0/1.43	-3/2 USI	D 0.8929	1 200.00			
100011 01.09.2020	29.10.2020	14_28	1 001.08	-266 US	D 0.8342	1 200.00			
Prepayment 01.05.2021			-0 2/0./0	USI	0.6211	-10 000.00			
Customer balance			-0 210.10						
Where overdue			4 244.05						
Picture(7)									

Filtering with exclusion mark "!" works also with option Customer salesman/Invoice salesman.

#### 5.1.4. Date added and Currency selected

Gives the report a balance divided between currencies and calculates prepayments with the currency rate, unpaid payments and balance.

Sales Ledger								
Customer 🗸	Customer sales	nan 🗸	с	lass	D account	(Customer Datafiel	d) 🗸	
Time 22.07.2021		Object	PP acc	ount	Status (all)	<ul> <li>(Customer Datafiel)</li> </ul>	d) 🗸	
Range	Divide	✓ 0 × 0	days		Type (all)	<ul> <li>(Customer Datafiel)</li> </ul>	d) 🗸	
Show (salesman)	✓ (comment) ✓		Curre	ency	Precision 0,01 🗸	·		
only prepare	yment invoices 🗌 only ov	erdue 🗌 By Transact	tion time 🔽 Currency 🗌	Customer data	Invoice project 🗌 Invo	ice object 🗆 D account 🗆	Orderer 🗌 Show delive	ery name 🗆 Edit
Total	✓ Overlaps are p	ossible Sorted by	Customer 🗸 Invoice No	-			Mail	Print REPORT
				Page ourreney	22.07.2024	22.07.2024	22.07.2021	
Currency	Prepayment	Unpaid	Balance	Balance	Balance	Unpaid	Prepayment	
EUR	-13 265.10	26 319.85	13 054.75	13 054.75	13 054.75	26 319.85	-13 265.10	
SEK	-10 000.00	61 200.00	51 200.00	4 869.50	5 007.58	5 985.62	-978.04	
USD	-10 000.00	13 420.00	3 420.00	3 262.21	2 904.46	11 397.03	-8 492.57	
TOTAL				21 186.46	20 966.79	43 702.50	-22 735.71	

Picture(8)

#### 5.1.5. Date not added and currency selected

Gives the report all the balance dividend between currencies and calculates prepayments with today's currency rate, unpaid payments and balance.

Sales Ledger								
Customer 🗸	Customer sales	sman 🗸		Class	D account	(Customer Datafield	i) 🗸	
Time		Object	PP ac	count	Status (all)	✓ (Customer Datafield)	i) 🗸	
Range	Divid	e 🗸 0 x 0	days		Type (all)	<ul> <li>(Customer Datafield)</li> </ul>	i) 🗸	
Show (salesman)	✓ (comment) ✓	·	Cu	rrency	Precision 0,01 V			
only prepay	ment invoices 🗌 only o	overdue 🗌 By Transac	tion time 🔽 Currency 🛛	🗌 Customer data 🗌	Invoice project 🗌 Invoic	e object 🗆 D account 🗆	Orderer 🗌 Show deli	very name 🗌 Edit
Total	✓ ○ Overlaps are	possible Sorted by	Customer 🗸 Invoice No	• •			Mail	Print REPORT
Currency	Prepayment	Unpaid	Balance	Base currency Balance	Current rate Balance	Current rate Unpaid	Current rate Prepayment	
EUR	-36 944.55	251 699.35	214 754.80	214 754.80	214 754.80	251 699.35	-36 944.55	
LISD	-37 600.00	64 595.67	26 995.67	24 143.38	27 229.85	65 156.01	-37 926.17	
030								
SEK	-10 000.00	61 200.00	51 200.00	4 869.50	4 696.82	5 614.16	-917.35	
SEK TOTAL	-10 000.00	61 200.00	51 200.00	4 869.50 243 767.67	4 696.82 246 681.46	5 614.16 322 469.53	-917.35 -75 788.06	

#### 5.2. Using the customer's internal comment

The customer's internal comment field has been added to the sales ledgers. It can be used as needed.

As an option, information on overdue invoices when customers are called or the customer's written answers to reminders are written here.

Often, long-term debtors are the same customers to whom reminders are sent and calls are made every week. The answers are mostly the same - ",we expect to receive a large order ourselves", etc....). You can now see such information directly from the sales ledger.

#### 5.2.1. Add a customer debt comment to sales ledgers:

Sales I	_edger							
Customer	✔ 1002,1003	Customer salesman 🗸			Class	D account	(Customer Datafield)	~
Ti	me	Object			PP account	Status (all)	<ul> <li>(Customer Datafield)</li> </ul>	~
Rar	nge	Divide 🗸	0 x 0	days		Type (all)	✓ (Customer Datafield)	~
Sh	ow (salesman)	✓ (comment) ✓			Currency	Precision 0,01 V	]	
	only prepayment i	invoices 🗌 only overdue	By Transact	ion time 🗌 Curi	rency 🗌 Cust	omer data 🗌 Invoice project 🗌 Invoic	ce object 🗆 D account 🗆 Orde	rer 🗌 Show delivery name 🗹 Edit
Te	otal	Overlaps are possible	Sorted by	Customer 🗸 In	voice No 🗸			Mail Print REPORT
Customer	1002 Baltic Telemarketing	q OÜ						
Invoice No	Invoice time	Due date	Term	To pay	Days			
100057	23.07.2021	06.08.2021	14	963.00	-452			
Customer Where ove	balance			963.00				
Customer	int comment will be paid a	after two weeks		000100		16.09.2021 15:59:29 JANE		
Customer	1003 Strawberry					1		
Invoice No	Invoice time	Due date	Term	To pay	Days			
100053	23.07.2021 13:06:43	06.08.2021	14	105.93	-452			
100071	20.08.2021 16:03:26	03.09.2021 16:03:26	14	480.00	-424	date and time of the last	t change	
100147	01.03.2021 12:36:19	08.03.2021	7	117.84	-603			
Customer	balance			703.77				
where ove	rdue	N		703.77		40.00.2021 40:00:42 JANE		
Customer	int comment client doesn	t answer the phone				16.09.2021 16:00:13 JANE		
	Total unpaid			1 666.77				
	Total prepaid			0.00				
	Total balance			1 666.77				
	Total overdue balance			1 666.77				

#### Picture (10)

Also visible when grouped by customers. Sales Ledger

Customer	Customer ✔ 1002,1003 Customer salesman ✔			c	D account		(Customer Datafield)				
Tir	ne	Object			PP acc	Status (all)		(Customer Datafield)			
Ran	ge		Divide	✔ 0 x 0	days		Type (all)	~	(Customer Datafield)		
Sh	ow (salesman)	✓ (commer	nt) 🗸		Curr	ency	Precision 0,01 V	·			
🗌 only prepayment invoices 📄 only overdue 📄 By Transaction time 📄 Currency 📄 Customer data 📄 Invoice project 📄 Invoice object 📄 Daccount 📄 Orderer 📄 Show delivery name 🗳 Edit											
Total Customer V Overlaps are possible Sorted by Customer V Invoice No V											
Customer Name Unpaid Prepayment Balance Customer int comment											
1002 B	altic Telemarketing OÜ	963.00	0.00	963.00 will be p	aid after two weeks				01.11.2022 12:39:23 TRII	NP	
1003 S	trawberry	703.77	0.00	703.77 client do	esn`t answer the phone				01.11.2022 12:40:41 TRII	NP	
	Total :	1 666.77	0.00	1 666.77							

#### Picture (11)



Picture (12)

#### 5.2.2. The customer's internal comment can be viewed without the possibility to change it

Sales Ledge	ər					
Customer 🗸 [1002,	1003 Customer salesm	an 🗸		Class D	account	(Customer Datafield)
Time		Object	PP	account	Status (a	II) V (Customer Datafield) V
Range	Divide	✓ 0 x 0 day	s		Type (a	II) V (Customer Datafield) V
Show (sale	sman) 🗸 (comment) 🗸		(	Currency Pi	recision 0,	01 🗸
		nutura 🗍 Ru Transportion ti				
	inty prepayment invoices C only ove	eruue 🗆 by mansacuum u			voice projec	CO Invoice object O D'account O Orderer O Show derivery name O Edit
lotal	✓ ○ Overlaps are po	ssible Sorted by Cus	tomer 🗸   Invoice	No P		Mail Print REPORT
0 · · · · · · · · · · · · · · · · · · ·						
Customer 1002 Balt	ic Telemarketing OU		_			
Pirita tee 20/4-318 12	2011 Kesklinna linnaosa, Tallinn, Ha	rju maakond Reg No:12317	340 E	verybody can see	e Client	internal comment
Account Manager:		, ,		•		
Phone:		Fax:		E-mail:Pirn.pirn@g	ymail.com	
Int comment: will be	paid after two weeks					
Credit limit: 0.00	Credit limit balance: -963.00		/	_	_	
Invoice No	Invoice time	Due date	Т	erm Topay	Days	
100057	23.07.2021	06.08.2021		14 963.00	-452	
Customer balance				963.00		
where overdue				903.00		
Customer 1002 Stra	where					
Clase:KLASS 2	wheny					
Põllu 18 79544 Haab	ersti linnaosa Tallinn Hariu maaka	d Reg No:11273586				
Account Manager:						
Phone:		Fax:	E-i	mail:Maasikas.Maasikas@	gmail.com	
Int comment: client	doesn`t answer the phone			-	-	
Credit limit: 0.00	Credit limit balance: -703.77					
Invoice No	Invoice time	Due date	Term	To pay	Days	
100053	23.07.2021 13:06:43	06.08.2021	14	105.93	-452	
100071	20.08.2021 16:03:26	03.09.2021 16:03:26	14	480.00	-424	
100147	01.03.2021 12:36:19	08.03.2021	7	117.84	-603	
Customer balance				703.77		
Where overdue				703.77		

### 5.3 Payment schedule information

If the invoice is received based on a payment schedule, the payment schedule note is added to the end of the invoice data.

Sales	Ledger									
Customer 🗸 1008		Customer salesman 🗸	Class		D account		(Customer Datafield)	~		
Time		Object	PP account		Status (all)	~	(Customer Datafield)	~		
Range		Divide 🗸 0 x 0		days		Type (all)	~	(Customer Datafield)	~	
Sł	how (salesman)	✓ (comment) ✓			Currency	Precision 0,01	~			
	only prepayn	nent invoices only overdue	By Transad	tion time 🗌 Cur	rency Customer	data Invoice project	Invoice object	t 🗆 D account 🗆 Ord	lerer 🗆 s	Show delivery name 🗌 Edit
т	Total	Overlaps are possible	Sorted by	Customer 🗸 In	voice No 🗸	autu — mitoloo piojoot —		0 40004111 _ 010		Mail Print REPORT
Customer	1008 Johann Berg									
Invoice No	o Invoice time	Due date	Term	To pay	Days					
100025	24.06.2021	22.08.2021	7	1 200.00	-436 Payment sche	dule				
100209	01.01.2023	08.01.2023	7	1 200.00	68					
100210	01.01.2023	08.01.2023	7	2 400.00	68					
100211	01.01.2023	08.01.2023	7	3 600.00	68					
100212	01.01.2024	08.01.2024	7	1 200.00	433					
100213	01.01.2024	08.01.2024	7	2 400.00	433					
Customer balance			12 000.00							
Where overdue			1 200.00							
	Total unpaid Total prepaid Total balance Total overdue balar	nce		12 000.00 0.00 12 000.00 1 200.00						

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