

# Table of Contents



- Üldine
  - Forum
  - Shortcuts
  - Register
  - Dashboard
  - Main menu
  - User menu
  - Log in
  - Portal
- Settings
  - System settings
    - Common settings
    - Administrator settings
    - Item settings
    - Event settings
    - Finance settings
    - Folders settings
    - Customer settings
    - Stock settings
    - Receipt settings
    - Sale settings
    - Purchase settings
    - Personnel settings
    - Project settings
    - Payment terms
    - Production settings
    - Transport
    - Asset settings
  - Common settings
    - AIM recipies (Artikli maatriksid)
    - Users
    - User groups (rights)
    - Languages
    - Locations
    - Required fields
    - DataField types
    - DataField relations
    - Proceeding templates
    - Purchasing groups
    - Periods
    - Project types] \* [[en:seeria|Ranges
    - SN classes
    - Event statuses
    - Event types
    - AutoText
    - General search
    - Variants
  - Finance Settings
    - Balance
    - Budgets
    - Living places

- Finance - Statistics
- Finance accounts
- Finance Recipies
- Finance ranges
- Educations
- VAT declaration
- VAT codes
- VAT countries
- Cash Directions
- Income statement
- Correspondents
- Expense Routes
- Expense Types
- Object levels
- Objects
- Banks
- Bank statement import rules
- Payment modes
- Middle Transactions
- Currencies
- Currency rates
- Asset classes
- Asset write off reason
- Asset Reg. Amort. Classes
- Asset Actions
- Personnel settings
  - Tax formulas
  - Departments
  - Salary formulas
  - Absence types
- Stock settings
  - ABC maintenance
  - CN8 codes
  - Countries
  - Customs codes
  - Deal type
  - Lähetuse staatused
  - Packaging unit classes
  - Price change statuses
  - Price change types
  - Production statuses
  - Purchase order statuses
  - Recipe list
  - Recipe management
  - Stock delivery modes
  - Stock delivery terms
  - Stock list
  - Stock order statuses
  - Work centers
- Sales settings
  - Discount Groups

- Discount codes
- Item classes
- Price management
- Price formulas
- Customer classes
- Sales budgets
- Acceptance chanel
- Acceptance types
- Quotation statuses
- Statistical locations
- Statistical distribution
- Payment terms
- Order Stages
- Order statuses
- Order types
- Campaign
- Tagastuskoodid
- Personal settings
  - User
  - Synchronizing with external calendar
- Print layouts
- Documents
  - Common documents
    - Contracts
    - Customers
    - Events
    - Items
    - Projects
  - Finance Documents
    - Transactions
    - Cash IN
    - Cash movements
    - Cash out
    - Bank Statements
    - Expenses
    - Expense Due
    - Asset
    - Fixed assets
    - Fixed asset change
    - Fixed asset recalculation
    - Low value assets
    - Low value asset change
    - Asset write-off
    - Asset inventory
    - Netting
  - Personell documents
    - Absences
    - Personnel
    - Salaries
    - Salary payments
  - Stock documents

- Price changes
- Stock Takings
- Returned goods
- Customer asset taking
- Customer sales
- Costing
- Deliveries
- Stock Orders
- Stockmovements
- Stock depreciations
- Stock receipts
- Sales documents
  - Quatations
  - Orders
  - Invoices
  - POS invoices
  - Receipts
  - Price lists
  - Resources
- Purchase documents
  - Request quotations
  - Purchase orders
  - Purchase invoices
  - Payments
  - Suppliers
- Production documents
  - Tootmistellimus
- Reports
  - Common reports
    - Transactions
    - Changes
    - Attachments
    - Project summary
  - Finance Reports
    - Balance
    - Income Statement
    - Finance Statistics
    - VAT declar.
    - Nominal Ledger
    - Transactions list
    - Cash statement
    - Expender periodic report
    - Expender report
    - Asset list
    - Asset history
    - Liquidity
    - Netting Forecast
    - Nettings
    - Makseandmik
    - State balance sheet
    - Group Balance Sheet

- Group Income Statement
- Group Finance Statistics
- Group Nominal Ledger
- Maintenance
- Personell reports
  - Absences
  - Personnel Flow
  - Salary Report
  - Wages and salaries and labour force
- Stock reports
  - Item history
  - Item future
  - Charts Stock
  - Intrastat
  - Stock Takings List
  - Average stock level
  - Cust sale-item history
  - Cust sale-stock level
  - Cust sale-stock change
  - Deliveries
  - Packaging report
  - Stock speed
  - Stockmovements
  - Stock Level
  - Stock level - future
  - Stock orders
  - Stock depreciations
  - Stock Receipts
  - SN history
  - Out of date goods
  - Stock Endurance
- Sales reports
  - Item statistics
  - Item class statistics
  - Invoice Joint
  - Invoice list
  - Sales prepayments
  - Sales prepayments list
  - Charts Sales
  - Price list
  - Periodic Customer Statement
  - Customer Current status
  - Customer Statistics
  - Location statistics
  - Kontserni müügireskontro
  - Joint Invoice
  - Joint Order
  - Unpaid invoices
  - Receipts
  - Receipt Forecast
  - Unturned goods

- Sales budget
- Sales Ledger
- Vendor/item
- Readings
- Readings inspection
- Quotations list
- Realization
- Resource List
- Balance Sheets SL
- Order Status
- Order list
- Ordered Item Statistics
- Purchase reports
  - Purchase prepayments
  - Supplier/item
  - Periodic Supplier Statement
  - Supplier Status
  - Supplier Statistics
  - Group Purchase Ledger
  - Joint Purchase Order
  - Purchase invoices
  - Request quotations
  - Purchase Ledger
  - Purchase recommend
  - Purchase Order List
  - Order Status
  - Balance Sheets PL
  - Payments
  - Payment forecast
- Production reports
  - Tootmise analüütika
  - Tootmise tagasiside
  - Tootmisplaan
  - Tootmistellimuste haldus ja planeerimine
- Juhendid
  - Palk ja personal
    - Avansi tasumine
    - Isapuhkus 2020
    - Palk ja tööjõud
    - Puhkuse avaldus
    - Puhkuse reserv
    - Sotsiaalmaks
    - Tulumaks
    - Töösuhte lõpetamine
    - Töötasu hüvitis
    - TSD deklaratsioon
  - Aruande koostaja
  - Büroo
  - COM pordi seadmed (sildiprinter jms)
  - E-arvete transport Directosse
  - Ettemaksud ja laekumised

- GDPR
- Google calendar sündmustele
- Google Drive manustele
- Microsoft Exchange sündmustele
- Kliendi loomine ID-kaardilt andmeid lugedes ja vaikimisi kliendiklass
- Kassamüük
- Kui meilid tulevad tagasi ehk SPF
- Krediidilimit
- Käibemaksu seadistamine
- Liidestamine
  - Directo2Directo
  - Omniva Eesti E-arvete Keskuse liides
  - Postkasti liides
  - Telema liides
  - RIK e-arve liides
  - Fitek e-arve liides
  - SMS liides
  - XML andmevahetus
- Mailiga pilt/fail
- Oma meiliserveri seadistamine
- Menetlus
- Metallitoodete pöördmaksustamine
- Näpunäited aastavahetuseks
- Pakiandmete edastamine
  - Omniva
  - Smartpost
  - DPD
  - Collect.Net saadetiste loomine arvete pealt
- POSTCP Kaardimakse terminal
- Proportsionaalne ja autode käibemaks
- Sisearve
- Uued artiklid/Lattu võtmine
- Veebilehitsejate ja tarkvara seadistused
- Viivised
- Komplekti müük
- Dokumendihaldus
- Raamatupidaja nipinurk

From:

<https://wiki.directo.ee/> - **Directo Help**

Permanent link:

<https://wiki.directo.ee/en/leftnav?rev=1651049695>

Last update: **2022/04/27 11:54**

