

# Sisukord

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# Netting



Netting is not performed if the supplier is not associated with the customer on the supplier's card. The rule also applies if the supplier and the customer have the same registration number !

Netting locates Finance > Documents > Netting.

The netting document is intended for settlements between invoices, purchase invoices and prepayments with the same customer and supplier balance.

The netting document assumes that the supplier and the customer are related. For this the Client cell must be filled in on the supplier's card.

## Differences between the new "Netting" document and the old "Netting" document

- Enables the settlement of purchase invoices, sales invoices and prepayments made in the same currency
- The financial transaction calculates foreign exchange rate gains and losses for currency nettings
- Documents in different currencies can be settled on the same document
- Balances in different currencies have been moved to a separate tab under **Currencies**
- The **Sales PreID** and **Purchase PreID** fields have been added
- The **original document date** field has been added

## Adding a netting document

If the netting document is not visible in the main menu, you must add it yourself. Add a new document to the user group who will use this document Settings - Common settings - User groups

The screenshot shows the 'User groups' configuration page. At the top, there are navigation tabs for 'System settings', 'Common Settings', and 'User groups'. Below the navigation, there are utility buttons: Refresh, Clear fields, Save view, Settings, Print, and Excel Output. The main content area is titled 'User groups' and contains a table with the following structure:

CODE ^	NAME	Security
ACCOUNTANT	Accountant assistant	<a href="#">Add rights</a>

Below the table, there are additional controls: a 'List will appear immediately' toggle, and a legend for the table columns: LINK, ACTION, CODE (Open document), and NAME (User group rights). The 'Add rights' button is highlighted with a red box.

To select the right, double-click or press Ctrl+Enter in the **Module** field.

## 1. Netting buttons

### Old view

Close	New	Refresh	Copy	Delete	Confirm	Save	Print	Mail	F	<<	>>	There is a new design available of this document.	Try new version
Number	100014	Date	15.06.2022 10:21	Purchase sum	186.23								
Employee	TRIINP	Comment		Sales sum	186.23								
				Diff	0.00								
by Customer	1005	Supplier	1010	Name	Arvutikaubad As								
Last changed by	15.06.2022 10:21:29												

## New design

New	Save	Confirm	Copy	Discard	Delete	Attachments	Mail	Print	Switch to old view
<b>Netting 100014</b> <span>Saved</span>									
Last changed by (15.06.2022 at 10:21:29)									
Number	Supplier	Supplier Name	Purchase sum						
100014	1010	Arvutikaubad As	186.23						
Date	by Customer	Customer Name	Sales sum						
15.06.2022 10:21	1005		186.23						
Employee	Comment	Diff							
		0.00							

- **New** - opens new blank document. Checks in advance if the previous document contains unsaved changes.
- **Save** - saves the document
- **Confirm** - confirms document if save button is pressed after confirm button. As a result, a transaction related to the netting in is automatically created.
- **Copy** - creates a copy of existing document. Opens new document that has most fields filled as on previous document. Date of creating the copy is by default marked as the new document date. Document number range is by default selected from the user settings that created the copy.
- **Discard** - interrupts document filling without saving, same does F5.
- **Delete** - deletes the document
- **Attachments** - possibility to add attachments
- **Mail** - sends printout with e-mail. In case there is more than one printout designed pressing "Mail" with right mouse button will open the selection.
- **Print**- creates printout. After pressing "Print" printout preview will be shown for a moment and after that print dialog will be opened. For separate printout preview hold "Shift" button on keyboard and press "Print" on the document. In this case print dialog will not be shown automatically. After pressing "Ctrl" + "P" on keyboard print dialog will be opened. If there is more than one printout designed pressing "Print" with right mouse button will open the selection.
- **Open** - allows to open the confirmed document (if the user has rights).

## 2. Netting fields

### 2.1. Header fields

#### Old view

Close New Refresh Copy Delete Confirm Save Print Mail F << >> There is a new design available of this document. Try new version

Number 100014 Date 15.06.2022 10:21 Purchase sum 186.23  
 Employee TRIINP Comment Sales sum 186.23  
 Diff 0.00  
 by Customer 1005 Supplier 1010 Name Arvutikaubad AS  
 Last changed by 15.06.2022 10:21:29

NO	Purc. Invoice	Supplier Invoice	Invoice	Purchase sum	Sale sum	Currency	Rate	Object	Project	Baas
1	100055	123		186.23		EUR		1 LADU		186.23
2					-105.93	EUR		1		-105.93
3			100046		94.16	EUR		1 LADU		94.16
4			100059		198	EUR		1 LADU		198.00
5										

### New design

New Save Confirm Copy Discard Delete OPEN Attachments Mail Print Tasaarveldus Netting Switch to old view

Netting 100014 Confirmed Last changed by (18.01.2023 at 18:03:08)

Related documents: kanne

Number 100014 Supplier 1010 Supplier Name Arvutikaubad AS Purchase sum 186.23  
 Date 15.06.2022 10:21 by Customer 1005 Customer Name Arvutikaubad AS Sales sum 186.23  
 Employee Comment Diff 0.00

Invoices Currencies

Copy selection Delete selection Bulk Insert...

No.	Purc. Invoice	Supplier Invoice	Invoice	Purchase sum	Sale sum	Currency	Rate	Object	Project	Original doc currency	Original sum	Base currency	Rate diff
1	100055	123		186.23		EUR	1	LADU		1	186.23	186.23	0.00
2					-105.93	EUR	1			1	-105.93	-105.93	0.00
3			100046		94.16	EUR	1	LADU		1	94.16	94.16	0.00
4			100059		198.00	EUR	1	LADU		1	198.00	198.00	0.00

- **Number** - document number. When making new document range code is shown there. The right range can be selected By double-clicking or with Ctrl+Enter.
- **Supplier** - supplier code, whose purchase invoices need to be settled
- **Supplier name** - supplier`s name, is filled when placing the supplier on the document
- **Purchase sum** - the sum of purchase invoices is calculated from the document rows
- **Date** - document date
- **by Customer** - customer code, whose invoices need to be settled. If the Customer field is filled in on the supplier's card, you do not need to fill in the customer in the netting document header, it is filled in automatically when filling the supplier field.
- **Customer name** - customer`s name, is filled when placing the customer on the document
- **Sales sum** - the sum of sales invoices is calculated from the document rows
- **Employee** - user code who created the document. Automatically filled in when creating a document. Possible to change.
- **Comment** - an informative cell, where can enter the necessary information.
- **Diff** - shows the difference between the purchase invoices and sales invoices

## 2.1. Row fields

### Old view

The document rows have columns under the first button:

NO	Purc. Invoice	Supplier Invoice	Invoice	Purchase sum	Sale sum	Currency	Rate	Object	Project	Baas
1	100065	543212		1200		USD	0.840972	ADMIN	K203	1009.17
2			100068		1200	USD	0.840972			1009.17

Under the second button of the document rows are shown additional columns of currency rate differences:

NO	Purc. Invoice	Supplier Invoice	Invoice	Purchase sum	Sale sum	Currency	Rate	Object	Project	Baas	Original doc currency	Original sum	Rate diff
1	100065	543212		1200		USD	0.840972	ADMIN	K203	1009.17	0.814929509	977.92	31.25
2			100068		1200	USD	0.840972			1009.17	0.829668962	995.6	13.569999
3													

## New design

### Column Invoices

- **Purchase invoice** - purchase invoice number, placed by number entry or search
- **Supplier invoice** - supplier's invoice number on the purchase invoice, is filled in automatically when placing the purchase invoice.
- **Invoice** - invoice number, placed by number entry or search
- **Purchase sum** - balance sums of purchase invoices entered for netting. This cell is filled with the balance of the document, which can be overwritten manually. It is not allowed to write a sum greater than the balance of the document.
- **Sale sum** - balance sums of invoices entered for netting. This cell is filled with the balance of the document, which can be overwritten manually. It is not allowed to write a sum greater than the balance of the document.
- **Currency** - the currency of the purchase invoice/sale invoice netting
- **Rate** - the currency rate of the corresponding row with the date of the netting document.
- **Object** - the object is taken from the selected documents headers, cannot be changed
- **Project** - the project is taken from the selected documents headers, cannot be changed
- **Base** - the sum of the row is calculated based on the value in the field rate in the base currency
- **Original doc currency** - shows the original document currency of the corresponding row
- **Original sum** - shows the sum of the corresponding row in the base currency i.e. the corresponding row sum in currency multiplied by the content of the original document rate field
- **Base currency** - on the new document
- **Rate diff** - shows the difference between the Base minus the Sum original
- **Purchase PreID** - on the new document
- **Sales PreID** - on the new document
- **Diff** - on a new document
- **Purchase in base currency** - on the new document
- **Sales in base currency** - on the new document
- **Date** - date of the document to be settled (on the new document)

### Column Currencies

- **Currency** - the total sum of the documents to be settled (on the new document)
- **Purchase sum** - the total sum of the purchase documents to be settled on the new document
- **Sales sum** - the total sum of sales invoices and sales prepayments to be settled on a new document

- **Diff** - on the new document
- **Purchase in base currency** - on the new document
- **Sales in base currency** - on the new document
- **Diff in base currency** - on the new document

### 3. Netting in currency

The sums of purchase invoices and sales invoices and their difference are calculated in the header of the document. The sums must be entered in the netting document rows so that the difference in the header is zero.

If the document rows have documents only in EUR (i.e. the base currency), then the sums in the header are calculated only in euros.

**Old view** - if there are documents in another currency on the netting document rows, then additional columns appear next to the base currency sums in the header to show total sums in the corresponding currency.

Close	New	Refresh	Copy	Print	Tasaarveldus	Netting	Mail	F	OPEN	<<	>>	Status: Confirmed
Number	100002	Date	31.07.2021	Purchase sum	1009.17	USD	1200					
Employee	SUPER	Comment		Sales sum	1009.17	USD	1200					
				Diff	0.00	USD	0					
by Customer	59	Supplier	1012	Name	Osaühing Directo							

**New design** - if there are documents in another currency on the netting document rows, then in the **Currencies** tab will appear rows with the sums of all currencies.

Invoices	<b>Currencies</b>										
Copy selection	Delete selection										
No.	Currency	Purchase sum	Sales sum	Diff	Purchase in base currency	Sales in base currency	Diff in base currency				
1	USD	1000.00	1000.00	0.00	963.76	963.76	0.00				

Confirming the netting document creates a financial transaction according to the purchase and sales invoice headers financial accounts as if a payment/receipt transaction has been made. There is no need to use an intermediate account. If prepayments balances are added to the netting, they are posted in the same way as prepayments are recorded on receipts or payments. The exchange rate differences are recorded to the accounts specified in the system settings Foreign exchange gain (Sales, Purchase) and Foreign exchange loss (Sales, Purchase).

Old view

Transaction												There is a new design available of this document. Try new version		
Close	New	Refresh	Copy	Print	Tasaarveldus	Netting	Mail	F	OPEN	<<	>>	Status: Confirmed		
Number	100057	Date	15.01.2023	Purchase sum	924.73	USD	1000							
Employee		Comment		Sales sum	924.73	USD	1000							
				Diff	0.00	USD	0							
by Customer	2009	Supplier	1166	Name	Roosa Panter OU									
Last changed by:	18.01.2023 18:29:08													
NO	Purc. Invoice	Supplier Invoice	Invoice	Purchase sum	Sale sum	Currency	Rate	Object	Project	Baas	Original doc currency	Original sum	Rate diff	
1	100716	234		1000		USD	0.924727	TOOTMINE			924.73	0.937558597	937.56	-12.829999
2			100384		1000	USD	0.924727				924.73	1.008674602	1008.67	-83.939999

New design

**Netting 100057** Confirmed Last changed by (18.01.2023 at 18:29:08)

Related documents: kanne

Number	Supplier	Supplier Name	Purchase sum
100057	1166	Roosa Panter OÜ	924.73
Date	by Customer	Customer Name	Sales sum
15.01.2023	2009	Roosa Panter OÜ	924.73
Employee	Comment		Diff
			0.00

Invoices Currencies

Copy selection Delete selection Bulk Insert...

No.	Purc. Invoic	Supplier Invoi	Invoice	Purchase su	Sale sum	Currency	Rate	Object	Project	Original doc	Original sum	Base currency	Rate diff
1	100716	234		1000.00		USD	0.924727205	TOOTMINE		0.937558597	937.56	924.73	-12.83
2			100384		1000.00	USD	0.924727205			1.008674602	1008.67	924.73	-83.95

### Transaction

**Finance - Transaction TASA: 100057** Saved Last changed by (18.01.2023 at 18:29:08)

Type	Number	Date	Reference	Description	Debit
TASA	100057	15.01.2023			1021.51

Credit Difference

1021.51 0

Copy selection Delete selection Bulk Insert... Paste Recipe Split from Resources

No.	Account	Description	Debit	Credit	Customer	Currency	Cur. Debit	Cur. Credit	Rate
1	212211	100716 Hankijatele tasumata arved	937.56			USD	1000.00		0.937558597
2	113101	100384 Nõuded ostjate vastu		1008.67	2009	USD		1000.00	1.008674602
3	423001	100716 Kasum valuutakursi muutusest ostjate ne		12.83		EUR		12.83	1
4	562401	100384 Kahjum valuutakursi muutustest ostjate	83.95		2009	EUR	83.95		1
5	529901	Ümarduse kulu		0.01		EUR		0.01	1

## 4. Giving a warning about the customer's debt when making payments

In order to avoid situations, where a supplier is paid for a purchase invoice, while at the same time this supplier also owes you as a client, an additional system setting has been added in the Payment settings block: On payment warns about client unpaid invoices - NO/YES. This setting is recommended to set YES.

**PAYMENT TERMS**

On payment warns about client unpaid invoices  no  yes

If this setting is set to YES, when the supplier's invoice is set for payment (including via the Payment Forecast report), the following warning will be displayed on the screen, and the user can then decide if they want to make this payment or if they want to make a netting instead.

### Old view


### New design

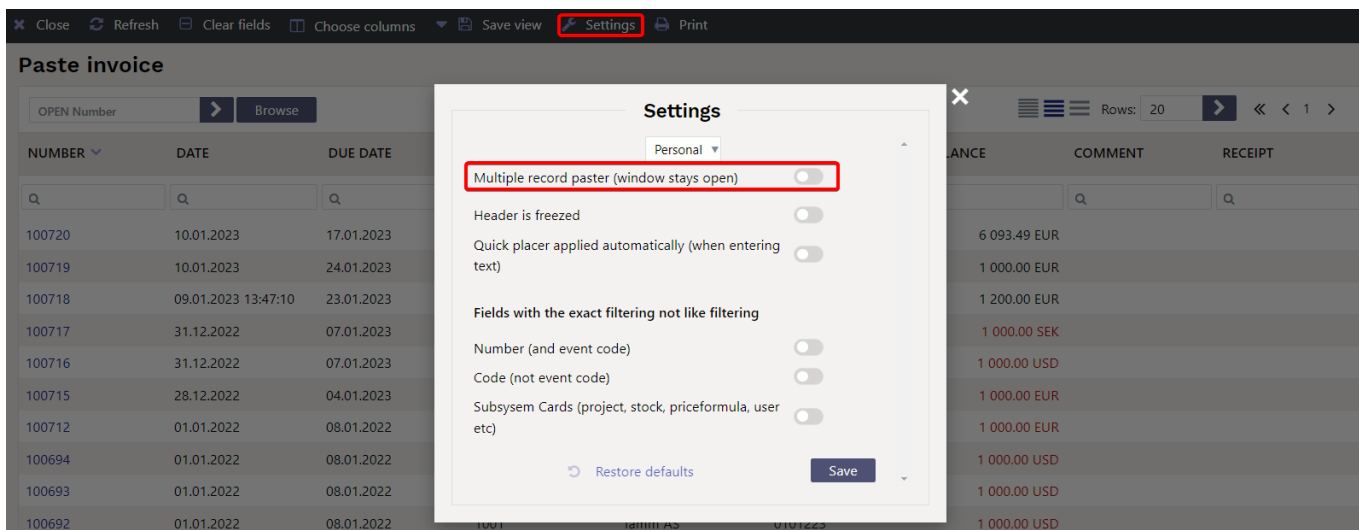
## 5. Linking the supplier card to the customer

# 6. Examples

## 6.1. Placing multiple documents

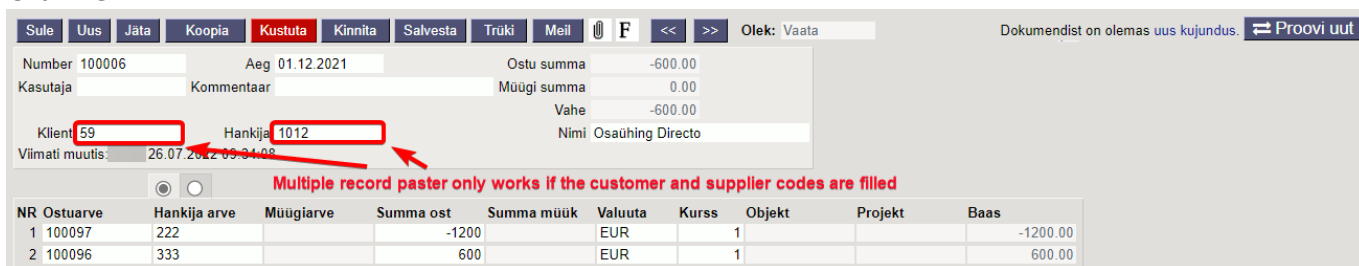
To place several purchase or sales invoices to the netting document must fill in the setting **Multiple record paster (window stays open)** in the purchase and sales invoices browser.

**New design**  Multiple record paster - under development, currently not working.



The multiple record paster works on the netting document only if the customer and supplier codes are filled.

### Old view



## 6.2. How can I send an English printout of the netting document? ?

The required printout can be sent by pressing the printout button. Language sensitivity does not work here i.e. it is not enough if the supplier has the ENG language marked on the supplier's card - an ENG printout cannot be sent automatically.

Create printouts in Estonian and English in **Print layouts** → **Netting** and add the desired printouts to the Netting document - add **Buttons**.

Print layouts > Netting

Close Refresh **EMPTY ALL** Save XML

Netting Status: Changed

NO	Description	Language	Project	Range	Object	Contacts group	Location	Stock	Payment term	Type	Status	Fields	Matrix Button	Closed
1	Tasaarveldus											Choose	<input type="checkbox"/>	<input type="checkbox"/>
2	Netting	ENG										Choose	<input type="checkbox"/>	<input type="checkbox"/>
3												Choose	<input type="checkbox"/>	<input type="checkbox"/>
4												Choose	<input type="checkbox"/>	<input type="checkbox"/>
5												Choose	<input type="checkbox"/>	<input type="checkbox"/>

Printout buttons are visible both on unconfirmed and confirmed documents.

### Old view

<<: Netting - Work - Microsoft Edge

https://login.directo.ee/ocra\_directo/fin\_tasaarveldus.asp?NUMBER=100054

Transaction **Printout buttons**

Close New Refresh Copy **Print** Tasaarveldus Netting Mail F OPEN << >> Status: Confirmed

Number 100054 Date 29.12.2022 Purchase sum 1000.00

Employee Comment Sales sum 1000.00

Diff 0.00

by Customer 2007 Supplier 1165 Name Kollane Kass OÜ

Last changed by: 30.12.2022 08:03:10

### New design

New Save Confirm Copy Discard Delete OPEN Attachments Mail Print **Netting** Tasaarveldus Switch to old view

**Netting 100054** Confirmed Last changed by (30.12.2022 at 08:03:10)

Related documents: kanne

Number	Supplier	Supplier Name	Purchase sum
100054	1165	Kollane Kass OÜ	1000.00
Date	by Customer	Customer Name	Sales sum
29.12.2022	2007	Kollane Kass OÜ	1000.00
Employee	Comment	Diff	
JANE		0.00	

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