

# Sisukord



- **Asset must be confirmed** - options:
  - No - the asset card does not need to be validated
  - Yes - the asset card (fixed assets, intangible assets) must be validated so that it can be depreciated
- **Asset history preview feature** - options:
  - No - does nothing
  - Yes - is calculated by calculating automatically the depreciation (with financial transaction) together with future periods depreciation (without financial transaction) as many months in advance as indicated in the System setting *How many months of fixed asset history is generated in advance*.
- **Asset amortization from Current value as well** - options:
  - No
  - Yes
- **Asset amortization up to** - options:
  - To the minimum value - depreciation is derecognised when the residual value of the fixed asset is equal to minimum value.
  - To the end of calculation - does not take into account the sum of the minimum value, but depreciates the fixed assets further until the residual value is 0 if the date End date is not indicated in the field on the fixed assets card. If the end date is indicated, no depreciation is calculated for the following months.
- **Asset registration account** - asset suspense account on asset card approval, is used on the credit side of the asset registration entry. Used with the System setting *The asset must be confirmed*.
- **Asset and Employee relation** - specifies which field (user or in charge user) on the asset card is automatically updated, when a new user is added to the users tab (the field is locked and cannot be changed manually). This means that the selected field (user or in charge user) always has currently active user or in charge user. Options user and in charge user are intended for use when the System setting *An asset can have one active In charge user or User at the same time* = Yes. Options:
  - No relation - the fields User and In charged user can be changed on the asset card.
  - User - is updated automatically on the asset card when new user is added to the users tab (on the main page the field is locked and cannot be changed manually). System setting *An asset can have one active In charge user or User at the same time* = Yes.
  - In charge user - is updated automatically on the asset card when new user is added to the users tab (on the main page the field is locked and cannot be changed manually). System setting *An asset can have one active In charge user or User at the same time* = Yes.
- **Asset class where new Personnel Assets are created (assets are related to Personnel)**
  - when creating a new asset via the employee's card, the asset is created with the class marked in the field (when creating an asset, at least the type of asset must be selected)
- **Asset class which defines default designable data fields for asset** - not used in the new design
- **Asset class which defines default designable data fields for Customer asset** - not used in the new design
- **Asset amortization rounding** - rounds month depreciation transaction of each fixed asset
  - 0 - depreciation is calculated with accuracy 1,00
  - 1 - depreciation is calculated with accuracy 0,10
  - 2 - depreciation is calculated with accuracy 0,01
- **Asset date for entering balances** - date. Used to enter the opening balances of assets. Depreciation cannot be calculated when the date is filled.
- **Asset uses original subtotal when creating from purchase invoice** -

- No- normal use
- Yes- setting affects the calculation of the VAT proportion. If an asset card is created from the purchase invoice and the line contains a proportionally calculated VAT code, the Purchase Price will be the Original Amount.
- **Reasons for writing off asset -**
- **Asset attachments contain attachments from related purchase invoice -**
  - No- purchase invoice attachments are not visible
  - Yes- purchase invoice attachments are visible
- **Asset item for Sales -** the code of the item that will be placed on **The asset write-off** document if an invoice is created during the write-off (Invoice has been selected for the action).
- **Assets Barcode length -** number. When filled in, a barcode with so many digits must be entered in the field of the fixed assets and low value assets card. If unfilled gives an alert but saves the card. Allows to calculate depreciation.
- **Asset uses Annual Regressive calculation as well-**
- **An asset can have one active In charge user or User at the same time -** determine if there can be multiple end of the date rows in the users tab at a time and if there can be multiple users at the same time. Options:
  - Yes- when a new user is added to the table, the previous user's row is „closed“ and its end date is automatically set one day lower than the new user's start date.
  - No- all lines are freely editable. Required fields must be filled in (Type, User, Start). The asset has multiple concurrent users and the asset item is on a multiple personnel card.
- **How many months ahead the Asset history is generated -** number. Can be calculate depreciation in advance and view a asset depreciation report for the future - but no finance transaction is made for those months. Can be used e.g. data collection for budgets. At the same time, the setting *Asset history preview feature* must be set to YES.
- **Asset amortization will be periodized -** options:
  - No- calculating amortization for several months, a financial transaction is made for the entire period with the date of the last month.
  - Yes- calculating amortization for several months, a financial transaction is periodized.
- **Additional object of the depreciation account for the amortization of an asset -** the marked object is added to the depreciation transaction.
- **Additional object of the asset type account for the registration of an asset -** the marked object is added to the property confirmation transaction.
- **Asset placer displays both - Asset and Customer asset records -** shows fixed assets, low value assets and customer assets cards that have not been written off or closed.
  - Customer asset- only customer asset
  - Customer and our asset- shows all assets at once
- **Asset inventory confirming expects proceeding to be fully signed -** options:
  - No - the document is confirmed without all the signatures of the procedure
  - Yes - the document can only be confirmed with the signatures of all processors
- **Asset inventory proceeding mandatory number of signer role users -** number. Document cannot be confirmed if there are fewer signatures.
- **Asset inventory proceeding type -** options:
  - parallel - all users to process at the same time, as well as notifications of documents that need to be processed.
  - consecutively -the procedure with lower scores (P1) process the documents at first, then with higher scores (P2), etc. Notifications shall also be sent accordingly. In the case of consecutive proceedings, there must be at least 2 procedures.
- **The asset card is editable -**
- **Asset write off confirming expects proceeding to be fully signed -** options:
  - No- the document is confirmed without all the signatures of the procedure.

- Yes- the document can only be confirmed with the signatures of all processors.
- **Asset write off proceeding mandatory number of signer role users** - number
- **Asset write off proceeding type** - options:
  - parallel- all users to process at the same time, as well as notifications of documents that need to be processed.
  - consecutively- the procedure with lower scores (P1) process the documents at first, then with higher scores (P2), etc. Notifications shall also be sent accordingly. In the case of consecutive proceedings, there must be at least 2 procedures.
- **Additional object of the asset type account and depreciation account for the write-off of an asset** - the marked object is added to the asset write-off transaction.
- **Additional object of the asset type account and depreciation account for the sale of an asset** - the marked item is added to the asset write-off transaction when the fixed asset is sold.
- **Asset change - Fixed confirming expects proceeding to be fully signed** - options:
  - No- the document is confirmed without all the signatures of the procedure.
  - Yes- the document can only be confirmed with the signatures of all processors.
- **Asset change - Fixed proceeding mandatory number of signer role users** - number. The document cannot be confirmed if there are fewer signatures.
- **Asset change - Fixed proceeding type** - options:
  - parallel- all users to process at the same time, as well as notifications of documents that need to be processed.
  - consecutively -the procedure with lower scores (P1) process the documents at first, then with higher scores (P2), etc. Notifications shall also be sent accordingly. In the case of consecutive proceedings, there must be at least 2 procedures.
- **Asset change - Low value confirming expects proceeding to be fully signed** - options:
  - No- the document is confirmed without all the signatures of the procedure.
  - Yes- the document can only be confirmed with the signatures of all processors.
- **Asset change - Low value proceeding mandatory number of signer role users** - number. The document cannot be confirmed if there are fewer signatures.
- **Asset change - Low value proceeding type** - options:
  - parallel- all users to process at the same time, as well as notifications of documents that need to be processed.
  - consecutively -the procedure with lower scores (P1) process the documents at first, then with higher scores (P2), etc. Notifications shall also be sent accordingly. In the case of consecutive proceedings, there must be at least 2 procedures.
- **Asset recalculation confirming expects proceeding to be fully signed** - options:
  - No- the document is confirmed without all the signatures of the procedure.
  - Yes- the document can only be confirmed with the signatures of all
- **Asset recalculation proceeding mandatory number of signer role users** - number. The document cannot be confirmed if there are fewer signatures.
- **Asset recalculation proceeding type** - options:
  - parallel- all users to process at the same time, as well as notifications of documents that need to be processed.
  - consecutively -the procedure with lower scores (P1) process the documents at first, then with higher scores (P2), etc. Notifications shall also be sent accordingly. In the case of consecutive proceedings, there must be at least 2 procedures.

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