Sisukord

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Document for recalculation and partial write - off of fixed assets.

- Fixed Asset recalculation document is created to recalcualte assets.
- At least one asset must be entered on the fixed asset recalculation document.
- The value of several fixed assets can be changed on one document.
- Recalculation and partial write-off are added to the fixed assets card.
- The document is processed according to the established rules https://wiki.directo.ee/et/menetlus
- Fixed asset recalculation is confirmed.
- Transaction INV_HIND is created after confirming the document. Information about the recalculation is written on the fixed asset card.

The register is located Finance \rightarrow Documents \rightarrow Fixed Asset recalculation.

Common	Proceedin												
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Number		ate	Comment									p.	
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1. Document buttons

1.1. Header buttons

• New - opens a new unfilled document

- Save saves document
- **Confirm** confirms document

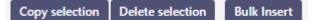
🗄 New 🗇 Save 🗸 Confirm 🖷 Copy 🛞 Discard 🍈 Delete 🖉 Attachments 🖾 Mail 🔻 🖨 Print

- **Copy** makes a copy of the document. The document has all the same assets as on the original document. There can be only one unsaved draft. Once the new document is saved, a new copy can be made.
- **Discard** the button is active when the document is in draft status (an unsaved changes has been made to the transaction). After pressing the Discard button, the unsaved changes will be removed and the document will be in saved status.
- Delete deletes the document. Asks in advance if you are sure you want to delete.
- Attachments allows to attach files to the document
- Mail allows to send a document by e-mail
- Print prints the document

1.2. Row buttons

Select filters - different asset fields can be added from here to be used as filters to add all assets that meet the given conditions at the same time. Must take into account that partial match is searched when using filters. If filter "Name" is selected, a word car is typed and button "Fill in the document" is pressed, then all assets whose name contains the word car, will be added to the document (for example car, car 1, yellow car etc.).

Fill document - starts the placement from the first empty line based on the previous filters. At least one filter must be filled for the button to work.



- **Copy selection** copies the selected rows to the copy buffer. To select rows, press on the row number. The button is not active if no rows are selected. Copied rows can be pasted from the row context menu (opens when you right-click on the line number) with "paste rows".
- **Delete selection** -deletes the selected rows. To select rows, press on the row number. The button is not active if no rows are selected.
- **Bulk insert** allows to fill/place rows based on a spreadsheet (mostly excel). The order in which the columns should be is listed in the HELP under the Bulk insert button.
- EEEE these buttons affect the height of the rows.
- 💹 for exporting table or selected rows to Excel.
- from this button row fields can be selected and unselected. Only selected fields are displayed on the document.

2. Document fields

2.1. Header fields

- Number document number.
- Date the effect time of the document and the time the transation is created with.
- Comment text field, is placed on transaction.

2.2. Row fields

Fixed assets codes which value is changed, are placed on the lines of the document. The position of the fields can be changed. The data column can be added, removed and reordered.

2.2.1. Editable fields

- **Operation** option "Downward revaluation", "Upward revaluation", "Partial write off".
- Code option of assets. Code is placed.
- **Recalculation** number field, where the new asset value can be written in case of recalculation and the remaining purchase price in the case of partial write off.

2.2.2. Informative non-editable fields

• Name - asset name

2025/06/22 23:53

- Comment asset comment
- Purchase date asset purchase date
- Amort % asset depreciation %
- Purchase price total total asset purchase price
- Depreciation asset depreciation
- Residual value asset residual value at the time the document is created
- Change <u>Upward revaluation ja Downward revaluation calculation</u>: Revaluated value minus Residual value. <u>Partial write off - calculation</u>: (Revaluated value/Purchase price total)*100% -100%.
- Purchase price total is displayed YES if "fair value" is not filled on the asset card.
- Fair value is displayed YES if "fair value" is filled on the asset card.

Depending on whether the purchase price total method or fair value method is used, the sum of upward and downward revaluation is placed differently on fixed asset card.

3. Fine-tuning

Button 🛃 on the right side of the header opens the fine-tuning settings.

Preferenc	es	×
Personal	System	
Select asset a	additional info fields	
		Restore Save

• Select asset additional info fields - Allows to add asset information fields to document rows.

4. Operation

1. Document is **generated** from asset card, asset inventory document or from asset recalculation register.

- Asset information is filled in automatically when document is generated from fixed asset card;
- Selected assets information from asset inventory document is filled in automatically when document is generated from asset inventory document;
- Add new button from fixed asset recalculation register generates empty document

2. Document rows are filled:

- Using the "Fill document" button. Button only works if at least one filter is filled;
- Manually, double clicking on code field to add assets from the register;
- Information is added to the first empty row, previous rows will not be overwritten

3. Recalculation **cannot be made in advance of the last transaction** (except vehicle fringe benefit tax). It can be done in the past if no subsequent documents have been made and no depreciation has been calculated. Vehicle fringe benefit tax can be calculated.

4. Only existing assets can be placed on the document (assets that have not already been written off).

5. Document can be proceeded;

6. Confirming the document:

• The time of the document must be later than the last time the assets on the document rows were modified (except vehicle fringe benefit tax transaction).

7. As a result of confirming:

- Document is locked;
- Recalculation and financial transactions are created to fixed assets.

4.1. Recalculation - Acquisition cost method

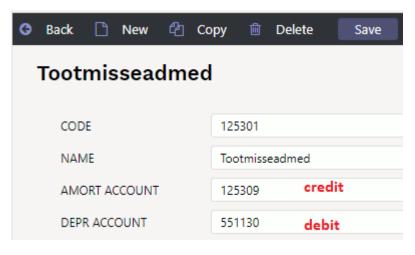
If the purchase price method is used in the calculation of fixed assets, discount increases the cost and the purchase price remains the same.

Recalculation "Change" sum on fixed asset card is added to

- In cell Depreciation minus "Change"
- In cell Current value plus "Change"
- Fixed asset is written down to their recoverable value if the asset's recoverable value is less than its book value.
- Asset write-downs are posted as an expense in the reporting period.
- The reversal of the write-down is posted as fixed asset write-down loss reduction in the profit and loss statement.

Transaction

The transaction is created according to the accounts on the class of the fixed asset.



- Transaction type INV_HIND
- Number transaction number
- Date time of recalculation
- Comment text field
- D Amort account 551130 (minus Change) 5833,10
- C Depreciation account 125309 (minus Change) 5833,10

Objects, project, client, customer are added – as on the depreciation transaction. Valid split of depreciation is added by proportion, if proportion is used.

Example: write - down using acquisition cost method

ixed a	asset TO	OT9 Saved										Last ch	anged by	(directo) (05	.04.202
lated doc	cuments: last d	depr.: inv_100416													
Code		Name			Class		Clas	s name	Т	pe			ion metho		
TOOT9	Q	Tootmispink XL			12530)1	Q Too	tmissead	Imed T.	A - tangible a	ssets 🔻	Straight	line	• 🗌 Au	ito
Data	DataFields	Value correction	ns Units of p	roduction m	ethod	Users	Proportio	ns A	ctions						
FISCAL	. DATA														
tart date		Purchase price	Value corre	ection	Purcha	ase price tota	I Am	ort %	Depreciation		End date			rent value	
01.01.202			000	0			000	20			31.12.2025			883	3.31
emaining	g value	Uncounted	Month der	preciation	E end o	of depr.	Las	depr. da	te Li	ist depr. no					
	end of amortzia		3.34	166.67	31.12.3			07.2021		•	100416	Calculat	te amortiz	ation %	
calcı	ulation:		3.34	166.67	31.12.3	.2025	iii 31.				100416	Calculat	te amortiz	ation %	
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Fixed asset before recalculation:

Fixed asset card after write-down:

 <i>P</i> Operat 	tion	≁ Code	P Recalculation	ation 🥕 Change	≁ Name	Purhcase dat	Amort %	۶ Pu	irchase price total	P Deprecia	P Residual value	≁ At cost	≁ Fair
Search		> Search	> Search	Search	Search	Search	Search	Search		Search	Search	Search	Search
1 Downwar	d revaluation 👻	TOOT9		3000 -5833.31	Tootmispink		20)	10000	1166.69	8833.31	Yes 🔻	No
Fixed	asset TO	ОТ9 🗬	aved								Last changed by I	EVELIN (05.04	2022 at ¹
		_											
Related do	cuments: last d	epr.: inv_10	0416										
									_				
Code		Name			Class		Closs nam		Туре		Calculation method		
TOOT9	Q	Tootmispi	nk XL		1253	01 🤇	ک Tootmiss	eadmed	TA - tangible	assets 🔻	Straight line	🔻 🗌 Auto	
Data	DataFields	Value co	orrections	Units of production	n method	Users Pr	oportions	Actions					
V FISCAL	DATA												
		Purchase p	rice	Value correction	Purch	ase price total	Amort %	Deprecia	tion	End date	Current	t value	-
Start date		Purchase p	rice 10000	Value correction	Purch	ase price total 10000	Amort %	- · · · ·	tion 7000	End date 31.12.2025	Current	t value 300	0
Start date	1 🗰	Purchase p Uncounted	10000	Value correction Month depreciation	0					31.12.2025			0

Write-down transaction:

Туре	Number		Date		Reference	Description					
INV_HIN		100141	31.07.2021			Tootmispingi alla	ahindamin	e			
Credit		Difference									
	5833.31	0									
Copy select	tion Delete	selection	Bulk Insert	Paste Recipe	Split from Resources						
_						ر	• Debit	≁ Credit	≁ VAT code	ş	
_	tion Delete	° Object	Bulk Insert	oject 🕹 De	escription	, , ,		≁ Credit> Search			
_	≁ Accour →	° Object	≁ Pro	oject ≁ De earch > S	escription						Search

Write-down transaction with calculation of depreciation proportion:

Finance - Transaction INV_HIND: 100075 [saved]

Type INV_HIN	Number	Date 100075 31.0	e)7.2021	Reference Description Toot05 allah	nindlus		
Credit	2022.4	Difference					
	3833.1	0					
Copy select	ion Delet	te selection Bulk I	nsert Paste	Recipe Split from Resources			
□ No. ~	≁ Accour	≁ Object	Project	≁ Description	۶ Debit	r ≁ Cred	it 🤌 VAT cod
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					, Debi	> Search	
1	> Searc	> Search		> Search	> Search	> Search	
1 2	> Searc 551130	> Search TOOTMINE,NARVA		Search TOOT05 Tootmisseadmete amortisatsiooni kulu	> Search 383.00	> Search	

4.2. Partial write-off - Acquisition cost method

Fixed asset card before partial write-off:

2025/06/22 23:53		9/	/14					FIXED ASSET	RECALCULATIO)N
Fixed asset TO	OT10 Saved							Last changed by (directo) (05.04.2022 at 15:36:42)	9
Related documents: last d	epr.: inv_100417									
Code	Name		Class	Clas	is name	Туре		Calculation method		y.
TOOT10 Q	Tootmispink L		125301	Q Too	tmisseadmed	TA - tan	gible assets 🔻	Straight line 🔻 🕻	Auto	
Data DataFields	Value corrections	Units of production meth	nod Users	Proportion	ns Actions					
V FISCAL DATA										
Start date	Purchase price	Value correction	Purchase price tota	l Am	ort% Depreci	ation	End date	Current value		y.
01.01.2021	10000	0	10	000	20	1166.6	9 31.12.2025		8833.31	
Remaining value	Uncounted	Month depreciation	E end of depr.		depr. date	Last dep				
	333.34	166.67	31.12.2025	31.0	07.2021		100417	Calculate amortization %		
Calculate end of amortzia	tion									
VACCOUNTS										
Asset Type	Depreciation	Amort	Write off	Sale	es profit	Sales los	is			4
125301 Q	125309 Q	551130 Q	551190	Q 421	101	Q 562111	Q			

Choose operation "Partial write-off" and enter the remaining amount of purchase price to the recalculation cell.

For example: 6,000 euros will be written off from a 10,000 euro equipment, then the recalculated purchase price will be 4,000 euros.

	SSELTE	calcula		0142 Saved							2051	change	d by EVELIN (0.04,2022 0t 1.		
Common	Procee	ding														
Number		Date		Comment											ų	
	100142	31.08.202	2 🗇													
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No. ~	≁ Operation	n	≁ Code	Recalculation	≁ Change	≁ Name	✤ Purhcase dat	≁ Amort %	ş	Purchase price total	P Deprecia	۶	Residual value	≁ At cost	≁ Fair value	
	Search		> Search	> Search	Search	Search	Search	Search	Search		Search	Search		Search	Search	
		off ,	TOOT10	4000		Tootmispink L		20		10000	1166.69		8833.31		No	



- * Discount % will be in cell Change
- * Discount % calculation (Recalculation / Acquisition cost) * 100% 100%
- * Transaction is created as a write-off transaction multiplied by Change %.

For example calculation 4000/10000*100%-100%=-60%

Partial write-off transaction:

Finance - Transaction INV HIND: 100142 [Saved]

Туре	Number		Date	Reference	Description					De	ebit
INV_HIN		100142	31.08.2022		Fixed asset recal	culation					
Credit		Difference									
	6000	0									
Copy select	tion Dele	te selection	Bulk Insert Paste	Recipe Split from Resources							
□ No. ~	≁ Accour		≁ Project	& Description	۶	۵ Debit	۶ Credit	≁ VAT code	۶ Date		≁ Suppli
□ No. ∧			 ✓ Project > Search 	Pescription Search				✓ VAT code> Search	≁ Date> Search	 Custom Searcl 	
□ No. ~ 1		≁ Object						> Search		> Searcl	> Searc
1	> Searc	Object Search		> Search	>		> Search 6000.00	> Search 10 000 *	Search	> Searcl	> Searc
1	> Searc 125301 125309	Object Search R12		> Search TOOT10 Tootmisseadmed	leeritud kulum	Search	Search 6000.00 1166,90	> Search 10 000 * 60% (Depree	> Search	> Searcl	> Searc

Partial write-off transaction with depreciation proportion:

Finance - Transaction INV_HIND: 100074 [Saved] Date Debit Туре Number Reference Description INV_HIN 100074 31.08.2021 Toot07 osaline mahakandmine - amordi osakaaluga Difference Credit 6000 0 Copy selection Delete selection Bulk Insert Paste Recipe Split from Resources 🗌 No. 🧄 🥕 Accour 🦻 Object Project P Description Debit & Credit & VAT code Date & Custor & Supplier > Searc > Search > Searcl > Search 1 125301 HOOLDUS TOOT07 Tootmisseadmed 6000.00 2 125309 HOOLDUS TOOT07 Tootmisseadmete akumuleeritud kulum 700.14 3711.86 3 551190 TOOTMINE, TALLINN TOOT07 Kulu materiaalse põhivara mahakandmis.. In the case of proportional depreciation, the 4 551190 TOOTMINE, TARTU K201 cost is wrtitten off between cost objects TOOT07 Kulu materiaalse põhivara mahakandmis.. 1059.00 5 551190 TOOTMINE,NARVA TOOT07 Kulu materiaalse põhivara mahakandmis.. 529.00

Fixed asset card after partial write-off:

Fixed a	asset TO	OT10 Saved						Last char	nged by EVELIN (05.04.2022
elated doc	cuments: last d	lepr.: inv_100417							
Code		Name		Class	Class nar	ne	Туре	Calculation	method
TOOT10	Q	Tootmispink L		125301	Q Tootmis	seadmed	TA - tangible assets	 Straight line 	🔻 🗌 Auto
Data	DataFields DATA	Value corrections	Units of production met The amount of the par the purchase price		Proportions n	Partial write	- offs Actions		
Start date		Purchase price	Value correction	Purchase price to	tal Amort %	Depreciatio	n End d	late	Current value
01.01.2021	1 🗰	10000	-6000		4000 20		466.68 31.12	2.2025 💼	3533.32
Remaining	value	Uncounted	Month depreciation	E end of depr.	Last dep	. date	Last depr. no		
		333.34	66.67	31.12.2025	31.07.20	21 🗰	100	417 C-I	nortization %

• Write-off acquisition cost is added to the Value corrections div on fixed asset card.

Fixed	ass	et TO	от10 👩	Saved															Last
Related doo	cume	nts: last de	epr.: inv_100	0417															
Code			Name					Class				Class nar			Туре				Calcula
TOOT10		Q	Tootmispin	ık L				12530	01		Q	Tootmis	sea	dmed	TA - t	angible asset	s '		Straigh
Data	Da	taFields	Value co	orrections	Units of p	orodu	ction met	hod	Use	rs I	Prop	ortions		Partial write -	offs	Actions			
total					•														
	-6	000.00																	
Copy sele	ction	Delete s	election																
🗌 No. ~	s. L		Date	۶ Valu	e correction	۶ Ob	ject 🎤	User	۶ Co	mment	۶	Supplier	ş	Supplier nam	e 🎤	Document		۶ Nu	mber
	>	Search		> Search		> Sea	arch >	Search	> Se	arch	> 5	Search	>	Search	Se	arch		Sea	irch
	1		31.08.2022		-6000.00		EVE	ELIN							Re	calculation	v 1	0014	2
	2					-									Pu	rch invoice	v		

- Write-off depreciation is deducted from depreciation.
- Current value is recalculated as new purchase price minus new depreciation.
- The new monthly depreciation is calculated.
- Partial write-off data div is created.

2025/06/22 23:53 11/14 FIXED ASSET RECALCULATION Fixed asset TOOT10 [Saved] Last changed by EVELIN (05.04.2022 at 15: Related documents: last depr.: inv_100417
 Class
 Class name
 Type
 Calculation m

 125301
 Q
 Tootmisseadmed
 TA - tangible assets
 ▼
 Straight line

 Code
 Name

 TOOT10
 Q
 Tootmispink L
 Calculation method V 🗌 Auto
 Data
 DataFields
 Value corrections
 Units of production method
 Users
 Proportions
 Partial write - offs
 Actions

 Image: No.
 />
 //>
 Partial write - off % />
 Depreciation cost />
 Initial purhcase price with additions />
 Initial depreciation />
 Initial residual value />
 Number
 Search 8 Search Search Search Search Search 11 Search 1166.69 8833.31 100142 1 31.08.20... -60 6000 10000

4.3. Write-up and write down - Fair value

Asset class accounts

Hooned Fair va	lue	
CODE	125201	
NAME	Hooned	
AMORT ACCOUNT	125209	» CREDIT ACCOUNT ON RECALCULATION
DEPR ACCOUNT	551120 Expense account	» DEBIT ACCOUNT ON RECALCULATION
STOCK DEPR ACCOUNT	551190 Expense account	» DEBIT ACCOUNT ON WRITE-OFF AND PARTIAL WRITE-OFF
ASSET ACCOUNT	125201	>
SALES PROFIT	421101	>
SALES LOSS	562111	>
DEPR %	10	
TAXONOMY		×
MASTER	1252	>>>
PERSONNEL ASSET TYPE	~	
ТҮРЕ	Tangible assets 🗸	

Property card before recalculation

Fixed asset	KV26	Saved					Last changed by EVELIN (05.04.20
Code	Na	me		Class	Class name	Туре	Calculation method
KV26	Q Kir	nisvara KV026		125201 Q	Hooned	TA - tangible assets 🔹	Straight line 🔻 🗌 Auto
			Bar code	Comment		Leasing	Master
Rental asset	✓ F	air value				No	Q
Data DataFie	ds N	/alue corrections	Units of production met	thod Users Prop	ortions Actions		
FISCAL DATA							
Start date	Pur	chase price	Value correction	Purchase price total	Amort % Depreciation	n End date	Current value
01.01.2021	▦	100000	0	100000		0	100000
Remaining value	Un	counted	Month depreciation	E end of depr.	Last depr. date	Last depr. no	
			0.00				Calculate amortization %
Calculate end of amo	rtziation						
✓ ACCOUNTS							
	De	preciation	Amort	Write off	Sales profit	Sales loss	

Recalculation document

Fixed as	sset recalcu	ılat	ion 10	0143 Saved							Last	t changed	d by EVELIN (05.04.2022 at 10	6:40:55)	
Common	Proceeding															
Number	Date 100143 31.12.2	2021		Comment Kinnisvara ümbe	rhindlus üles										¥	
,	NT FILLMENT			1												
Copy selection		_	kulk Insert ≁ Code	•	≁ Change	≁ Name	Purhcase dat	≁ Amort %	e e e	Purchase price total	≁ Deprecia	۶F	Residual value	≁ At cost	≁ Fair value	
	Search		> Search	> Search	Search	Search	Search	Search	Search		Search	Search		Search	Search	
1 (Upward revaluation	v	KV26	120000	20000	Kinnisvara K				100000	0		100000	No 👻	Yes	

Transaction is created according to the accounts on the class of the fixed asset. Transaction appears always. Objects, project, client – are added by depreciation. Valid depreciation split by proportion is added.

- Transaction type INV_HIND
- Number transaction number
- **Date** transaction date
- Comment text field
- **D Amort account** 551120 (minus Change) 20000,00
- C Depreciation account 125209 (minus Change) 20000,00

(Objects, project, customer, supplier - same like depreciation transaction)

Transaction

Туре	Number		Date		Reference Des	cription					
INV_HIN		100143	31.12.2021		Kin	nisvara ümber	rhindlus ül	es			
Debit		Credit		Difference							
	20000		20000	0							
Copy select				Paste Recipe		ىز	Debit	ų	Credit	رير	Da
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Property card after recalculation

Fixed	asset KV	/26 Saved					Last changed by EVELIN (05.04.2022)
Code		Name		Class	Class name	Туре	Calculation method
KV26	Q	Kinnisvara KV026		125201 Q	Hooned	TA - tangible assets 🔻	Straight line 🔹 🗌 Auto
Rental a	asset	Fair value	Bar code	Comment		Leasing No •	Master Q
Data	DataFields	Value corrections	Units of production met	thod Users Prop	ortions Actions		
V FISCAL	L DATA		Recalculation amount	1			Recalculated value
Start date 01.01.202		Purchase price 100000	Value correction 20000	Purchase price total	Amort % Depreciatio	n End date	Current value
Start date 01.01.202 Remaining	21 🗰	Purchase price 100000 Uncounted	Value correction 20000 Month depreciation	Purchase price total 120000 E end of depr.	Amort % Depreciatio		
01.01.202	21 🗰	100000	20000	120000		0	
01.01.202 Remaining	21 🗰	100000 Uncounted	20000 Month depreciation	120000 E end of depr.	Last depr. date	0	120000
01.01.202 Remaining	21 m g value end of amortzia	100000 Uncounted	20000 Month depreciation	120000 E end of depr.	Last depr. date	0	120000

The price change is reflected in the Value corrections division

2025/06/2	22 23:53				13/	14							FIXED	ASSET REC	:AL	CULATION
Data	DataFields	Value co	orrections	Units of	producti	on me	thod	Users	Pro	oportions		Actions				
total Copy selec	20000.00 ction Delete	selection														
🗌 No. 🥎	ş	Date	۶ Value	correction	≁ Obje	t A	User	≁ Comment	<u>ب</u>	Supplier	ş	Supplier name	≁ Document	≁ Number	ş	Purchased
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1	1	31.12.2021		20000.00		E	/ELIN	Kinnisvara ü.					Recalculation	100143		
2	2												Purch invoice	,		

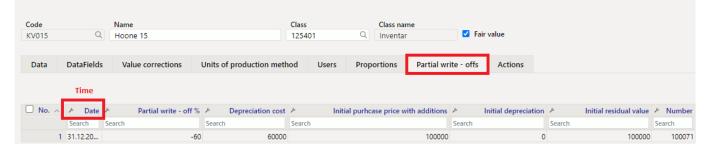
4.4. Partial write-off - Fair value

Fixed as	sset red	alculation 10	0071 Confirmed							La	ast changed by JANE (27.12.2021 at 1	6:09:29)
Related docur	ments: kanne	: INV_HIND_100071											
Common	Proceed	ing											
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1	Partial write o	off v KV015	40000	-60	Hoone 15	01.01.2021			100000	0	100000	No	Yes 🔻

Fixed asset card

Code		Name		Class	Class nam		_			ų
KV015	Q	Hoone 15		125401	Q Inventar		Fair value			
Data	DataFields	Value corrections	Units of production met	hod Users	Proportions	Partial write -	offs Actions			
V FISCAL	L DATA		The amount of the partia	l write-off				Current	value after pa	rtial write-off
Start date		Purchase price	Value correction	Purchase price tota		Depreciation			rent value	ų
01.01.202	21 🗰	100000	-60000	40	000		0 31.01.202	2 💼	40	00
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total	-60000.00)		Partial write-o	ff					
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□ No.	∧ ≯ Search			earch > Search		SupplierSearch	≁ Supplier name> Search	Document Search	NumberSearch	PurchasedSearch
□ No.										

Fixed asset KV015 [Saved]



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Last update: 2022/04/20 15:15